

Report of Leader of Council

Report to Full Council

Date: 1st July 2013

Subject: Amendments to Executive Arrangements

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. In a decision dated 20th June 2013, the Leader has made amendments to the executive arrangements. In accordance with the Executive and Decision Making Procedure Rules the Leader is required to present amendments to the Executive Arrangements to the next available meeting of Full Council.
2. This report details these amendments, including:-
 - Amendments to the Executive Members Portfolios;
 - Amendments to the Executive Members Overview of Roles and Responsibilities;
 - Amendments to Support to Executive Members; and
 - Amendments to the Officer Delegation Scheme (Executive Functions).
3. As a result of these amendments the Head of Governance Services has made additional changes to the Constitution for the purposes of clarification in accordance with his delegated authority.

Recommendations

4. Full Council is requested to note the amendments to the executive arrangements.

1 Purpose of this report

- 1.1 To advise Council of amendments made by the Leader to the Executive Arrangements.

2 Background information

- 2.1 At the Annual Meeting on 20th May 2013, the Council received details of the Executive Arrangements put in place by the Leader.
- 2.2 By delegated decision dated 20th June 2013 the Leader has made amendments to the executive arrangements.

3 Main issues

- 3.1 The following amendments have been made to the Executive Arrangements for the reasons set out:-

Responsibility for Licensing

- 3.2 Responsibility for functions in relation to Licensing have been moved from the portfolio of the Deputy Leader and Executive member for Neighbourhoods, Planning and Support Services to the Leader of Council.
- 3.3 The amendment which is set out in detail in Section 3B(a) Executive Member Portfolios (Appendix A to this report), is further clarified in Section 3B(b) Executive Members Overview of Roles and Responsibilities (Appendix B to this report).

Support to Executive Members

- 3.4 Amendments have been made to Section 3B(c) Support to Executive Members, to specify the Executive member to whom support is to be given by each of the identified Deputy and Support Executive Members. The amendments are set out at Appendix C attached.

Officer Delegation Scheme

- 3.5 The title of the Assistant Chief Executive has been amended to Assistant Chief Executive (Citizens and Communities), and the Director of Environment and Neighbourhoods is now titled the Director of Environment and Housing. As a result the Officer Delegation Scheme (Executive Functions) has been amended in relation to the General Delegations (Appendix D attached), the Assistant Chief Executive (Appendix E attached) and the Director of Environment and Neighbourhoods (Appendix F attached.)
- 3.6 The Head of Governance Services has made a number of amendments to the constitution to ensure that these changes of title are reflected throughout. Members may wish to note that the documents affected are:-

- Article 12;
- Responsibility for Local Choice Functions;

- Scrutiny Board (Housing and Regeneration) Terms of Reference;
- Scrutiny Board (Safer and Stronger Communities) Terms of Reference;
- Scrutiny Board (Resources and Council Services) Terms of Reference;
- Officer Delegation Scheme (Council Functions) General Delegations;
- Officer Delegation Scheme (Council Functions) Assistant Chief Executive (Customers and Communities);
- Officer Delegation Scheme (Council Functions) Director of City Development ;
- Officer Delegation Scheme (Council Functions) Director of Environment and Neighbourhoods; and
- Management Structure

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The Leader has undertaken consultation within the Labour Group in relation to the Executive Members responsibilities and the support to be given to those Members.
- 4.1.2 The officers whose posts have been retitled were consulted and are supportive of the change.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 There are no issues raised by the content of this report.

4.3 Council policies and City Priorities

- 4.3.1 There are no issues raised by the content of this report.

4.4 Resources and value for money

- 4.4.1 The arrangements set out in this report seek to ensure that the Executive makes appropriate use of resources in carrying out its functions.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 This report satisfies the requirements of the Executive and Decision Making Procedure Rules in relation to changes made by the Leader to the executive arrangements.

4.6 Risk Management

- 4.6.1 There are no issues raised by the content of this report.

5 Conclusions

- 5.1 This report sets out amendments to the Executive Arrangements, which the Leader has made.

6 Recommendations

6.1 Council are requested to note the new executive arrangements as set out in the following documents and shown in the Appendices detailed:-

- Executive Members Portofolios (Appendix A);
- Executive members Overview of Roles and Responsibilities (Appendix B);
- Support to Executive Members (Appendix C);
- Officer Delegation Scheme (Executive Functions) General Delegations (Appendix D);
- Officer Delegation Scheme (Executive Functions) Assistant Chief Executive (Customers and Communities) (Appendix E); and
- Officer Delegation Scheme (Executive Functions) Director of Environment and Neighbourhoods (Appendix F).

7 Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.